



OFFICE OF THE PRESIDENT

Dr. David A. Jordan

March 11, 2020

Dear Seven Hills Foundation & Affiliate community members:

As we face local, national and international challenges posed by the coronavirus outbreak (COVID-19) our primary focus remains on the well-being of our patients, clients, students and employees. In addition to monitoring the situation closely, we have continued to consult with health authorities in Rhode Island and Massachusetts in order to thoughtfully and appropriately refine our response plans.

Exercising an abundance of caution, Seven Hills Foundation & Affiliates is issuing a ‘Non-Essential Visitor Restriction’ and screening protocol for all programs as well as office locations. Every Seven Hills site will be asked to post the notification and screening protocol at the entry of every facility. We have established a “COVID-19 Response Team,” led by Dr. Kathee Jordan, which will work with all Affiliate Vice Presidents and leadership staff to monitor daily the situation on the ground in both Rhode Island and Massachusetts and respond as deemed necessary. We have established webpages on both our public website at sevenhills.org/covid-19-updates/ and our employee staff sevenhills.org site. These sites include links to more detailed information and resources.

These decisive actions reflect our commitment to help slow the spread of the virus and protecting the health and safety of our community. Specific communications will be issued by Dr. Kathee Jordan on an ongoing basis as further protocols are enacted or information becomes available.

Seven Hills Foundation & Affiliate programs must, due to the needs of those we serve, remain open and fully engaged. With that said, I’ve asked all Affiliate Vice Presidents to review and modify, where necessary, the active engagement in events, community activities, and gatherings of 25 attendees or more until further notice.

The above measures will remain in effect until further notice. Given the evolving nature of the situation, and our continual reassessment, we are not in a position to address future protocols or events at this time.

In summary, I am announcing the following measures:

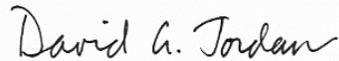
- I have established a ‘COVID-19 Response Team’ chaired by Dr. Kathee Jordan and staffed by all Affiliate Vice Presidents.
- A ‘Non-Essential Visitor Restriction’ and Screening Protocol has been established and will be posted at all Seven Hills locations.

- Two website pages have been established and are being updated hourly on both our Staff.sevenhills.org site and our public Sevenhills.org website.
- Affiliate specific “social distancing” protocols are being developed to reduce the exposure of Seven Hills staff or patients, clients, students, to potential threat.

While these changes are significant, I want to emphasize the importance of keeping Seven Hills Foundation and our Affiliate services fully open and continuing our supports to critically vulnerable children and adults.

I recognize these measures are unprecedented and may be unsettling. With that in mind, we will continue to provide regular updates and information. The COVID-19 Seven Hills website at (sevenhills.org/covid-19-updates/) is a resource for the latest policy decisions and other useful information.

Thank you for your continued support and partnership. I am grateful for the dedication, teamwork, and care that defines our Seven Hills community.

A handwritten signature in cursive script that reads "David A. Jordan". The signature is written in black ink on a light-colored background.

Dr. David A. Jordan
President

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