

**UPDATED
MARCH 18, 2020**



NON-ESSENTIAL VISITOR PROTOCOL Safety Protocol Effective March 17, 2020

Seven Hills Foundation has updated our Visitor Protocol as of March 18, 2020 until further notice. To protect the health and safety of your loved ones, all visitation is now prohibited to all residential group homes. Families will not be allowed to take their loved ones home, unless they plan to keep them for the duration of this COVID-19 pandemic. COVID-19 has been identified by the US Center for Disease Control (CDC) and the World Health Organization (WHO) as a potential health risk to the general public and more so to the elderly and other medically compromised individuals. As such, Seven Hills Foundation & Affiliates is restricting “Non-Essential Visitors” to all of its program and office locations in an abundance of caution.

ESSENTIAL VISITOR PROCEDURES:

- All visitors/staff/contractors must be screened by a Seven Hills staff member upon arrival, utilizing the screening tool. (see below)
- All visitors/staff/contractors must sanitize their hands at arrival at the designated station
- Do not shake hands, hug or touch each other or supported individuals

DO NOT ENTER THIS BUILDING IF:

- You have/had symptoms of respiratory illness or have traveled internationally within the last 14 days to areas where a COVID-19 outbreak has been confirmed.
- If COVID-19 is confirmed in your surrounding community. This does not apply to the program staff or contactors, unless they are experiencing signs or symptoms of the virus.
- Any one has worked in another healthcare setting with COVID-19 patients (this may change as/if COVID-19 spreads in your community)

Seven Hills Foundation greatly appreciates your partnership in this important health and safety effort. We are committed to sustaining our core mission even in the face of this unexpected global health crisis, and we are confident that we can count on every member of our community to work alongside us.

SEVEN HILLS FOUNDATION & AFFILIATES SCREENING TOOL

1. Has this individual washed their hands or used alcohol-based hand rub (ABHR) on entry?
 - Yes or
 - No – please ask them to do so.

2. Ask the individual if they have any of the following respiratory symptoms?
 - Fever (checking for temperature is not necessary),
 - Sore throat,
 - Cough,
 - New shortness of breath
 - If YES to any, ask them to not enter the building.
 - They may or may not have COVID-19, and the potential consequences to COVID-19 entering the building is serious enough to ask them to not enter even though they may not have it. Many populations outside of the elderly do not show any symptoms but are able to transmit the virus to others.
 - If NO to all proceed to question #3.

3. Ask the individual if they have:
 - Travelled internationally within the last 14 days to areas where COVID-19 cases have been confirmed,
 - Worked in another health care setting that has confirmed COVID-19 cases (this may change as COVID spreads in the community)
 - If YES to any, ask them to not enter the building
 - If NO to all, proceed to question #4

4. Ask the visitor the purpose for their visit/entry
 - Employees and contractors involved in meeting the resident's needs or maintaining the operations of the facility should be allowed
 - Immediate family members, approved by the resident or resident's representative, who do not screen positive for #2 or #3 above, should be allowed
 - Immediate family members visits for critical or time sensitive reasons such as hospice related visits, complete medical authorizations, etc. who do not screen positive for #2 or #3 above, should be allowed.
 - Routine social visits should be strongly discouraged

5. Remind the individual to
 - Wash their hands or use ABHR throughout their time in the building
 - Not shake hands with, touch or hug individuals during their visit